

**WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN JANUARY 2017**

<b>Project and lead officer</b>	<b>Councillor champion</b>	<b>Decision points &amp; who makes decision</b>	<b>Anticipated delivery date</b>	<b>Funding &amp; Source</b>	<b>Progress Update</b>
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**1. Community Facilities - ANDY BLACKWOOD**

Allotments, Cemeteries and Crematorium, Clubs, Community Centres, Parks and Open Spaces, Leisure Centres, Sports Grounds, Swimming Pool, Chalets, Play Areas, Local Plans and Infrastructure, Public Conveniences

Greenhill Chalets future management and renovation <b>David Brown</b>	<b>Andy Blackwood</b>	Management Committee	Oct 2016	NA	Awaiting a Business Case from the community association. Alternative options under consideration.
Weymouth Swimming Pool <b>Nick Thornley</b>	<b>Andy Blackwood</b>	Management Committee agreed option D in the Business Plan	March 2017	NA	Agreement in principle reached which will eliminate the present Council subsidy for 2016/2017
Review of running track and adjacent land, The Marsh <b>Nick Thornley / Tony Hurley</b>	<b>Andy Blackwood</b>	Management Committee	February 2017	NA	

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**2. Community Safety - FRANCIS DRAKE**

CCTV, Community Safety, Crime and Disorder, Emergency Planning, Environmental Health, Licensing, Police and Crime Commissioner, Police and Crime Panel

Pan-Dorset CCTV proposals <b>Graham Duggan</b>	<b>Francis Drake</b>	Report to Management Committee with business case March 2017	April 2018	Office of Police & Crime Commissioner / Dorset Police / DCC / WPBC	Jan 2017 – Consultant appointed to produce procurement specification
Environmental Enforcement Pilot <b>Graham Duggan</b>	<b>Francis Drake</b>	Management Comm with 6 month review July 2017	January 2017	Self-Funding through fixed-penalty notice income	Jan 2017 – 3GS (contractor) recruiting and training officers
Licensing issues and the enforcement of street trading activity and preventing drink-fuelled disorder <b>Graham Duggan</b>	<b>Francis Drake</b>	Management Committee  Scrutiny Committee	March 2017	<b>NA</b>	Street enforcement project starts Jan 17. Consultation on new public space controls Spring 17. Report suggested to Scrutiny Committee to review effectiveness of current alcohol licensing controls

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**3. Corporate Affairs and Continuous Improvement - KEVIN BROOKES**

Democracy, Elections, Policy, Member Services, Risk Management Services, Legal Services, Public Relations and Publicity, Audit, Performance and Improvement, Personnel, Shared Services Project, Local Strategic Partnership, Weymouth & Portland Partnership, Relationships External to the Borough, Twinning, Relationship with Portland Town Council

Steps required to establish Town Council <b>Stuart Caundle</b>	<b>Kevin Brookes</b>	Report explaining the procedure to September Management Committee.	February/ March 2016	<b>NA</b>	Awaiting the outcome of the Unitary Authority decision. Management Cttee to review after the January Full Council decision
Aligning Constitutions across DCP <b>Rob Firth</b>	<b>Kevin Brookes</b>	Agreed by full Council		<b>NA</b>	KB to discuss with R Firth on his return from holiday
Combined Authority <b>Stephen Hill</b>	<b>Jeff Cant</b>	Delegated to CEO/Leader	Autumn 2016	<b>NA</b>	Case submitted to DCLG. DCLG to submit Combined Authority proposals alongside LGR proposals (subject to decisions of All Council's meetings held in Jan 2017)
Local Government Reorganisation <b>Matt Prosser</b>	<b>Jeff Cant/ Kevin Brookes</b>	Council January 2016	DCLG decision February SoS March Order October	<b>NA</b>	Consultation completed. Decision on the proposed option for Unitary status to Councils January 2016

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Scrutiny review of performance measurement and reporting <b>Jason Vaughan</b>	<b>Kevin Brookes</b>	Scrutiny then to Management Committee	2017	<b>NA</b>	Referred to Scrutiny awaiting their timetable for delivery
Protocol for members to communicate with the press on behalf of the Council <b>Matt Prosser</b>	<b>Kevin Brookes</b>	Policy then to Management Committee	2017	<b>NA</b>	Referred to Policy awaiting their timetable for delivery

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**4. Economic Development - JAMES FARQUHARSON**  
 Economic Regeneration, Employment Sites, Inward Investment, Market, Business Development and Promotion, Local Shopping Centres, Town Centre.

Support development of Brewers Quay complex and reach agreement for relocation of Weymouth Museum within it <b>Stephen Hill</b>	<b>James Farquharson</b>	Planning Committee / Management Committee  The current aim is to bring this application before WPBC Planning committee on 8 <sup>th</sup> February 2017	Update at March 2017 Management Committee	Already set-aside WPBC funding to cover legal fees and some moving costs. Other funding met privately	Since the issue of the outline approval on Brewers Quay the Council has received a detailed application for approval of outstanding reserved matters. The current scheme proposes 18 residential units with car parking spaces and covered cycle spaces.
Western Dorset Growth Corridor, development plan for economic growth <b>Martin Hamilton</b>	<b>James Farquharson</b>	Councillor briefing and feedback to DCC	21 <sup>st</sup> September 2016	DCC, WDDC, WPBC, LEP	Strategy approved at December Management Committee; strategy also approved by DCC, WDDC and NDDC.  Detailed action plan in development.

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Weymouth Football Club relocation <b>Stephen Hill</b>	<b>James Farquharson/ Andy Blackwood</b>	Management Committee	March 2017	<b>NA</b>	Presentation given to several Members on 15/11/2016. Further presentation of proposals to be given to Leader/Deputy Leader & Ward Members Jan/Feb 2017 (tbc)
Stage an Economic Development event at Weymouth & Portland <b>Martin Hamilton</b>	<b>James Farquharson/ Jeff Cant</b>	Management Committee to agree after opening discussions with BID and WPCC	April 2017	<b>TBA</b>	Meeting with BID and WPCC agreed a jointly supported event. Report being drafted to identify issues to be addressed in order to make such an event successful.
Liaison group with BID and WPCC to be set up <b>Martin Hamilton</b>	<b>James Farquharson/ Jeff Cant</b>	Management Committee	Group established; updates will be provided to MC at appropriate intervals.	Possibly joint funding	Initial meeting held and agreement in principle to work collaboratively; officers now working up proposals for a Town Centre Manager
Business Incubator <b>Martin Hamilton</b>	<b>James Farquharson</b>	Management Committee	February 2017	<b>TBA</b>	Research into the most appropriate model for a Business Incubator in this area has been jointly commissioned with WDDC and DCC

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**5. Environment and Sustainability - RAY NOWAK**  
 Building Control, Cleansing, Coast Protection and Policy, Conservation, Development Control, Environmental Education and Initiatives, Forward Planning, Flooding, Local Development Plan, Recycling and Refuse Collection, Sea Defences, Sustainable Development, World Heritage

<p>Early review of Local Plans;  <b>Hilary Jordan</b></p>	<p><b>Ray Nowak</b></p>	<p>Full Council Jan 2017</p>	<p>First consultation February 2017: final adoption late 2019</p>	<p>NA</p>	<p>Issues and Options consultation document for the Local Plan Review was agreed by the Committee in December 2016. It now goes forward to Full Council in January 2017 with an 8-week consultation due to start in February 2017.</p> <p>We are not currently meeting the 5 year land supply target for the whole local plan area, and the 4.9 year supply has been tested recently at an appeal inquiry, the results of which are awaited. The five year supply will be recalculated in spring 2017 following a survey of completions and new consents / commitments in April.</p>
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Development Services Improvement Plan <b>Jean Marshall</b>	<b>Ray Nowak</b>	Management Committee	By the end of 2017	NA	Development Control recovery plan in place. Member update sessions in progress see above. WPBC has been advised at risk of Designation
First Phase Flood Defences <b>Martin Hamilton</b>	<b>Jeff Cant / Ray Nowak</b>	Management Committee subject to LEP bid	Autumn 2016	Subject to an £11m LEP bid	Awaiting outcome of Growth Deal 3 Bids
Listed Building and Conservation Area process and policy review <b>Hilary Jordan</b>	<b>Ray Nowak</b>	Refer to Scrutiny Committee	Awaiting Scrutiny Committee programme timetable, but first scoping meeting taking place on 17 January.	NA	The listed building requirements are perceived as seriously inhibiting town centre regeneration.
Gypsy and Traveller DPD <b>Stephen Hill</b>	<b>Ray Nowak</b>	Dorset County Council		NA	Consultants are re-assessing the need for accommodation in the light of changes to national policy. An updated needs assessment is expected in early 2017. All partner councils have agreed to take forward the DPD using in-house resources. Work will start on this once the updated needs assessment has been finalised.



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Fast track planning <b>Jean Marshall</b>	<b>Ray Nowak</b>	Management Committee		NA	Part of the Development Control recovery plan. All Member update sessions have been provided and also monthly written updates
5 year land supply <b>Hilary Jordan</b>	<b>Ray Nowak/ Andy Blackwood</b>	Submission to DCLG	September 2016	NA	Nov 2016 - the 4.9 years supply for the whole Local Plan. The five year supply will be recalculated following a survey of completions and new consents / commitments and revised information will be published by December 2017 at the latest. Land supply tested at Ryme Road appeal inquiry. The Inspector's decision, which could reduce the supply further, is awaited.

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**6. Finance and Assets - JEFF CANT**

Budget Control, Corporate Property, Council Offices, Finance Consultation, Fees and Charges, Treasury Management, Procurement, Depot, Long Term Asset Management, Property Services, Collection of Local Taxes, Leasing, Regeneration

Better income generation from Treasury Funds <b>Jason Vaughan/Martin Hamilton</b>	<b>Jeff Cant</b>	Management Committee	Proposals to March 17 Management Committee	Treasury Funds	This is being linked with a number of projects particularly the Peninsula regeneration programme <b>Zone 1.</b>
Sale of North Quay <b>David Brown</b>	<b>Jeff Cant</b>	Management Committee decision to dispose of the site with a report back at a later date for information	August 2016	Capital receipt of c£4.5m expected on completion	Contracts exchanged and awaiting final completion. Change of use notification rejected appeal in progress
Town Centre Regeneration <b>Martin Hamilton</b>	<b>Jeff Cant</b>	Management Committee	Overall project by 2019 but phased First proposal September 2016 ONGOING UPDATE AT EACH MGT CTTEE	Consortium with possible Council participation	<b>Five Zones identified.</b> Pproposals for <b>Zone 1 Peninsula</b> all year leisure development approved. <b>£200,000</b> agreed for detailed proposal at December meeting <b>Zone 2 Commercial Rd</b> to the December Cttee for decision in principle.

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Property Asset Management Plan <b>David Brown</b>	<b>Jeff Cant</b>	Detailed work programme to Management Committee	February 2017		Initial analysis produced phased reports on surplus property expected to be phased from February 17 Management Committee
Review of WC Estate <b>David Brown</b>	<b>Jeff Cant</b>	Management Committee	February 2017	NA	Scoping of this work is underway.
Pavilion external makeover <b>Martin Hamilton</b>	<b>Jeff Cant</b>	Management Committee	February 2017	Expected to be funded from capital receipts from the sale of North Quays	Have asked Phil Say to work with Martin Hamilton to submit a proposal to restore the external appearance of the Pavilion Theatre.

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**7. Housing - GILL TAYLOR**

Affordable Housing, Homelessness, Housing Advice, Housing Benefit, Private Sector Leasing Scheme, Housing Assistance and Improvements through Grants, Loans, Advice and Enforcement

<p><b>Melcombe Regis Board</b> Improving Melcombe Regis as a place to live and work <b>Graham Duggan</b></p>	<p><b>Gill Taylor/ Francis Drake/ Jeff Cant</b></p>	<p>Paper to MC re funding from housing reserve Management Committee</p>	<p>Action Plan expected November 2016</p>	<p>Joint funding from the participating bodies</p>	<p>Board preparing strategic plan for publication Spring 2017</p>
<p><b>Resourcing the Housing Work of the Melcombe Regis Board</b> Survey of houses in multiple occupation <b>Geoff Joy</b></p>	<p><b>Gill Taylor</b></p>	<p>Management Committee</p>	<p>February 2017</p>	<p>NA</p>	<p>Report came to Management Committee on 8<sup>th</sup> Nov 2016. Release of funding from the Housing reserve to support the work of addressing housing issues by the Melcombe Regis Strategic Board was approved. Release of £20k from the Housing reserve to fund essential data analysis work, options appraisal and feasibility study into the most appropriate intervention to address housing related inequalities in the Ward to be specifically approved. Work programmed to commence Feb 2017.</p>

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Dorset Homelessness Strategy <b>Clive Milone</b>	<b>Gill Taylor</b>	Report to Management Committee	March 2017	NA	Dorset Homelessness Strategy Annual Consultation and update Member briefing early 2017
Accelerating Home Building strategy with the objective to increase number and pace of housing building. Housing Strategy required bringing together Council and Housing Associations <b>Stephen Hill</b>	<b>Gill Taylor/ Jeff Cant</b>	Report to Management Cttee	March 2017		Housing Finance Institute visiting W&P 18 <sup>th</sup> Jan 2017 Report to Management Committee 7 <sup>th</sup> Feb 2017

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**8. Social Inclusion - CHRISTINE JAMES**

Social Inclusion, Customer Contact Centre, Localism Project, Community Regeneration and Development, People with Special Needs and Exclusions, People element of Bereavement Service etc., Safeguarding/vulnerable adults, Health service, Public health, Health & Wellbeing Board, Voluntary Bodies and Groups

Making W&P a Dementia Friendly Council <b>Graham Duggan</b>	<b>Christine James</b>	All Members	2017	<b>NA</b>	Member seminar to be arranged early in 2017
Supporting local community and youth development engagement <b>Jane Nicklen</b>	<b>Christine James</b>	Management Committee	March 2017	<b>TBA</b>	Review links with partnership organisations in the Borough, aligning Action Plan priorities and considering appropriate level of support and representation

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**9. Tourism and Culture (including Harbour) - JASON OSBORNE**

Arts, Attractions, Beach, Beach Cleaning, Culture, Esplanade, Events and Festivals, Museums, Pavilion, Tourism Publicity, Tourism Development (moved from 4), Tourist Information Centre, Seafront Management

Development of arts strategy for the council <b>Tony Hurley</b>	<b>Jeff Cant</b>	Report to Mgt Comm December 2016	March revised report	Combination of Council and Arts body funding under review	December Mgt Cttee agreed to develop community art and public art proposals.
Review signage within the Borough <b>Nick Thornley; Graham Duggan; Trevor Hedger</b>	<b>Jason Osborne/ Tia Roos</b>	This is a BID lead project	Date not known due to application for funding	Coastal Community Fund	BID have made an application to the Coastal Community Fund for visitor signage for 200k. This now to be part of the new BID/WPCC liaison group
Business case for illuminations on the Esplanade <b>Nick Thornley/David Brown</b>	<b>Jason Osborne</b>	Report to Management December 2016	The date is not known due to the application for funding	Coastal Community Fund	A report is in progress
Harbour income generation <b>Keith Howarth</b>	<b>Jason Osborne/ Ian Bruce</b>	Management Committee	April 2017		Budget agreed without a deficit 2016/2017 and beyond. Opportunities for new income being progressed with external support.

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Weymouth Harbour Walls <b>David Brown</b>	<b>Jason Osborne</b>	Future report to Mgt Committee on costs of work to wall D and options to external funding	Autumn 2017	WPBC	Design and value engineering work is ongoing to determine the most suitable design solution in this sensitive area
Seagull removal Esplanade <b>Graham Duggan</b>	<b>Jason Osborne</b>	Management Committee	March 2017	<b>TBA</b>	Report to Management Committee required



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**10. Transport and Infrastructure - COLIN HUCKLE**

Highways and Traffic Management, Parking Policy and Enforcement incl. fees and charges, Public Transport, Taxis and Private Hire incl. fees and charges, Cycle Network, Footpaths and Rights of Way, Liaison with Utility Companies

New Car Parking Policy <b>Jack Creeber</b>	<b>Colin Huckle</b>	New Car Parking Policy considered at Policy Committee in August. Consulted with The Bid, DCC and Chamber of Commerce. Final Report to be approved by Management Committee	August 2016  13 Dec 2016		Report coming to MC in March 2017
Achieve 6 more Car Park Marks in addition to 8 already achieved. <b>Jack Creeber</b>	<b>Colin Huckle</b>	Report to Management Committee	March 2017		
Install new car parking machines and destination signage. Trial in Park Street and Harbour Side car parks July. <b>Jack Creeber</b>	<b>Colin Huckle</b>	Approved by Management Committee	July 2017	£300k was agreed by Management Committee to be taken from Reserves	Two Machines are currently being trialled Tenders out for maintenance work.

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Destination signage in consultation with The Bid & DCC. Establish small working group. <b>David Brown/Nick Thornley</b>	<b>Colin Huckle</b>	To be approved by Management Cttee	March 2017		See Town Centre consultation group
Review charges for 2017/18 following guidance from Finance Team. <b>Jack Creeber/Julie Strange</b>	<b>Colin Huckle</b>	Management Committee	February 2017	Part of the proposals for the 2017/2018 Budget	Deferred by Management Committee for further information. Report to include proposals for concessions for Zone residents and Town Centre traders.
Comprehensive review of all car parks to identify loss making sites and surplus assets <b>Jack Creeber</b>	<b>Colin Huckle/Jeff Cant</b>	Referred back to officers by Management Committee from October report	February 2017		This will be part of the charges review report Review to include the DCC Park and Ride
New Traffic management programme for the Town Centre to include pedestrianisation proposals and events road closures	<b>Colin Huckle</b>	Management Committee	March 2017		Includes review of DCC road closures for events. Early wins wanted such as pedestrianisation during peak hours